

Robert J. Bock

2015 APR 16 P 2:52

TO: Budget Review Committee Members
Marcia A. Leclerc, Mayor
Michael P. Walsh, Director of Finance
Timothy A. Bockus, Director of Public Works
Susan M. Hansen, Director of Libraries

FROM: Mary G. Martin, Raymond Library Expansion Project Administrator *MGM*

SUBJ: Minutes of the 4/16/15 Meeting of the Raymond Library Expansion Project Budget Review Committee

DATE: April 16, 2015

TOWN CLERK
EAST HARTFORD

The meeting was called to order by Mayor Leclerc at 1:40 p.m. on April 16, 2015 in the Office of the Mayor.

Present: Mayor Leclerc, Mr. Walsh, Ms. Hansen, and Ms. Martin
Absent: Mr. Bockus

Ms. Martin presented requests for Change Orders #89 and #90 to the W. J. Mountford Co. construction contract. These requests were already reviewed and approved by project architect Bruce Tuthill and Owner's Representative Scott Boos.

- Change Order #89 increases the contract amount by \$3,200. The change order covers the cost of changing the carpet style on the Main Floor in the Quiet Reading and New Book areas from CPT-1 to CPT-3. It includes installation. Carpet CPT-1, already installed in Meeting Rooms 1 and 2, shall remain.
- Change Order #90 increases the contract amount by \$3,790. It is made up of two separate work items. Item (1) for \$1,509 replaces the existing control sensor for the ice melt system which is mounted in the concrete ramp on the south side of the library. The wiring harness in the existing sensor had been found to be defective. Item (2) for \$2,281 covers installation of new counterflashing on the back side of the brownstone coping on the west entry gable roof. The original step flashing was replaced when the coping was reset. This counterflashing could not be completed at that time due to weather conditions. This completes the work on the existing brownstone gable.

Motion was made by Mr. Walsh; seconded by Mayor Leclerc, to approve Change Orders #89 and #90. Vote was unanimous (Mr. Bockus not present).

The net grand total of these change orders is \$6,990. The grand total of all increases by change orders is \$790,478. The revised total amount of the contract will be \$7,195,478.

Ms. Martin noted that the project remains within budget.

A copy of these Change Orders, including back-up documentation, is attached to these minutes and will be kept on file in the Office of the Mayor, with the Town Clerk, and in the Project Administrator's office.

Meeting was adjourned at 1:52 p.m.

Cc: Bruce Tuthill, Tuthill and Wells Architects LLC
Scott Boos, Owner's Representative
Leo Desautels, W.J. Mountford Co.